

Drivers License # _____
 State _____



SCHOOL NAME: _____

Parking Registration Form

Bayhealth Policy requires all new employees, physicians, allied health personnel, students, contract service personnel and temporary agency personnel to register their vehicle(s) with Security within ten (10) days of employment.

Driver Information			
Name	Employee #	STUDENT	
Department	Primary Shift		
Home #	Cell #		
Mailing Address			

Vehicle Being Replaced			
Year	Color		
Make	Model		
State of Registration	Registration #		

Parking Permits are issued by Shift Parking Areas.

The parking permits are to be placed in the rear window, driver's side, at the bottom, of the assigned vehicle.

If the rear window is tinted or the vehicle is a convertible, the parking permit will be placed in the front window, passenger's side, at the bottom.

If the vehicle is a pickup truck with a cap, the parking permit will be placed on the rear cap window, driver's side, at the bottom.

Vehicle One			
Year	Color		
Make	Model		
State of Registration	Tag #		
This vehicle is :	(Circle One)	New	
		Replacing a Previous Vehicle	

Shift Color Coding Will Be as Follows		
Sticker Color	Assigned Parking Lot	Assigned Times to Park
Green	Doctor's Lot	Anytime
Red	Employee's Lot	0300-1500, 0700-1900
Blue	Visitor's Lot	2300-0700, 1900-0700
Black	OPSC Lot	1500-2300, 1500-0300
Brown	Child Care, Scull, CDSC	All Shifts

Vehicle Two			
Year	Color		
Make	Model		
State of Registration	Tag #		
This vehicle is :	(Circle One)	New	
		Replacing a Previous Vehicle	

This Area to be Filled Out by Security			
Vehicle One			
Permit #	Student-	Permit Color	TEMP
Date Issued		Expiration Date	
Vehicle Two			
Permit #	Student-	Permit Color	TEMP
Date Issued		Expiration Date	

